

2016 Lector Manual Pre-Order Form

Lector Manual pre-orders will be accepted between October 19- November 5.

Lector Manual cost: \$12.00 per manual

Pre-Order forms may be returned to the Faith Formation Office (1026 Quarrier St.), mailed to Sacred Heart to the attention of Alyce Penniman (1114 Virginia St. E, Charleston, 25301), emailed by PDF scan ([shccfaithformation@gmail.com](mailto:shccfaithformation@gmail.com)), or dropped in the Offering Plate at Mass.

All Lector Manuals will be ordered the week of November 9, 2015. You will receive a notification of the delivery of the manuals to Sacred Heart via email or phone (depending on your indicated preference), and you will pick up your manual from the Gift Shop when it is open following all Masses. **YOUR MANUAL MUST BE PAID FOR PRIOR TO PICKING THE MANUAL UP FROM THE GIFT SHOP.** Manual orders may be paid for with either a check or cash.

We appreciate your cooperation!

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_

Preferred method of contact (circle): **PHONE**                      **EMAIL**

<b>Office Use Only:</b>	
Date Rec'd: _____	Total Amt. due: \$ <u>12.00</u>
Date Paid: _____	Amt. Paid: \$ _____
Check #: _____	CASH
Additional details to note:	